

MADISON COUNTY
PERSONNEL ACTION

Department: Madison County Detention Center
Job title: Detention Officer
Effective Date: 6-11-2017

Employee Name: Terrence Evans
Employee #: 1958

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____
new position or replacement If so, whom? _____

Rate of Pay \$ _____

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$14.00 Rate of Pay \$15.00

Termination

Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Met the one year requirement.

Approval of Elected Official or Department Head

Printed Name: Mayor Chuck McNeal Signature: [Signature] Date: 06-01-2017

Forward to Administration for Paperwork Processing

Administrative Paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Road Department Employee Name Johnny House
Job title Tractor Driver Employee SS # _____
Effective Date 6/5/17

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement If so, whom? Bee Bennett
Rate of Pay \$ 10.00 per hour

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name
Dan Gaillet, P.E.

Signature [Signature]

Date

5-22-17

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Road Department Employee Name Joe Louis Ringo
 Job title Laborer Employee SS # _____
 Effective Date June 5, 2017

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: _____ new position or replacement If so, whom? _____
 Rate of Pay \$ 11.00 per hour

- Job references checked (if appllicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Dan Gaillet, P.E. Signature [Signature] Date 5-23-17

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department BOS/Justice Court Employee Name Comelia Walker
Job title Receptionist/Filing Clerk Employee SS # _____
Effective Date 05/10/2017

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ 10.00

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Shelton Vance, Co. Administrator Signature *Shelton Vance* Date 05/25/2017

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____